



BUSINESSEUROPE IS THE LEADING ADVOCATE FOR GROWTH AND COMPETITIVENESS AT EUROPEAN LEVEL, STANDING UP FOR COMPANIES ACROSS THE CONTINENT AND CAMPAIGNING ON THE ISSUES THAT MOST INFLUENCE THEIR PERFORMANCE. A RECOGNISED SOCIAL PARTNER, WE SPEAK FOR ALL-SIZED ENTERPRISES IN 35 EUROPEAN COUNTRIES WHOSE NATIONAL BUSINESS FEDERATIONS ARE OUR DIRECT MEMBERS.

**BUSINESSEUROPE SEEKS TO FILL THE FOLLOWING POSITION:**

## **ADVISER**

### **FOR ITS INTERNAL MARKET DEPARTMENT**

#### **THE POSITION:**

BUSINESSEUROPE's Internal Market Department aims to further integrate the Single Market to create growth and jobs. Its focus is on removing remaining obstacles to the free movement of goods and services including transport, cross-border public procurement, digital economy. It also contributes to the EU better regulation policy and tools so that regulatory frameworks are fit for purpose, minimising burdens on business and adhering to the Single Market principles.

We are seeking an **Adviser to support our work on Internal Market issues, and dealing with transport policy, free movement of services, public procurement policy as well as cross-cutting Single Market issues**. In this function, you will work with our members, organising expert working group meetings, in order to co-ordinate positions on these key issues for business. You will monitor and analyse EU policy proposals, draft position papers, briefings, speeches and presentations, take advocacy actions, have extensive contacts with EU institutions to ensure that business views are well understood by policy makers, and participate in conferences. You will also be expected to contribute to the broader work of the department and work in good cooperation with other BUSINESSEUROPE departments.

#### **CANDIDATES FOR THIS POST SHOULD HAVE:**

- a relevant university degree;
- two to five years of relevant professional experience;
- good knowledge of horizontal single market policy, single market governance, better regulation principles as well as EU transport policy and free provision of services issues;
- good understanding of the functioning of the EU institutions, preferably gained through some experience working in the EU institutions, a trade association or a consultancy;
- excellent analytical skills, and the ability to assimilate the various aspects of an issue rapidly;
- the ability to transform technical input into political messages and adapt to the audience;
- the ability to define and implement advocacy strategies;
- a talent for negotiating and brokering compromises reflecting the general interest of all businesses on sensitive issues;
- the ability to work under pressure and meet objectives within tight deadlines;
- good networking and interpersonal skills with the ability to work in international/multi-cultural environment;

- excellent spoken and written communication skills in English. A good knowledge of French and/or of other European languages is an asset;
- proficiency in IT tools (Office, Internet, social media, video conference systems);
- a pro-active and dynamic personality, with team spirit, multi-task, well-organised, flexible.

Closing date for applications: 14 February 2022

**Interested candidates are invited to send a letter of application and full curriculum vitae to:**

Magali Janson, Human Resources Manager

**E-mail to:** [m.janson@businessseurope.eu](mailto:m.janson@businessseurope.eu)